



Effective Mentoring Skills



Duration: 2 days



Maximum group size: 12 people

Course overview

This course is designed for managers who want to learn the core skills required to become a good workplace mentor. Done well, mentoring is a highly effective method of people development.

Delegates will explore how they can build a supportive relationship with a mentee and ensure that all conversations are meaningful and productive. They will understand the importance of having a mentoring structure / contract in place to help both parties get the most out of the time spent together.

Who would benefit from attending?

This course is ideal for manager who have taken on board the responsibility of becoming a workplace mentor. This course can be tailored to suit all management levels.

Core development objectives covered

- What is the role of a mentor?
- Understanding how effective mentoring can impact on performance
- What will the business expect of you?
- The difference between coaching and mentoring
- Identifying the key skills of a good mentor
- Active listening skills
- Effective questioning techniques

- The mentor / mentee relationship
- Agreeing the principles of the relationship (mentoring contract)
- Understanding different learning styles
- How to adapt your approach to get the best out of others
- Tracking improvements & progress

Delivery methodology

Futureproof's training workshops require all delegates to take a full and active role throughout. Our mix of trainer led discussion, facilitation, coaching and skills practice ensures that all delegates enjoy an interactive and supportive learning experience.



Want to tailor the content of this workshop and incorporate internal procedures, competency framework, organisational values & work-related challenges?

Get in touch with one of our Learning & Development Managers – 01623 409 824 • info@futureproof-training.co.uk